



WORKSOP COLLEGE
AND
RANBY HOUSE

**Resident Graduate Assistant
Candidate Pack**



Life at Worksop College and Ranby House

A broad-ability school educating children aged 3-18, the focus at Worksop College and Ranby House is firmly on progress, recognising that every child has his or her own set of skills and abilities - whether academic, sporting, musical or otherwise.

A confident and welcoming community of over 400 pupils on the Senior Site (Years 7-13), with a further 200 pupils at our Prep School (3-11), much has been done in recent years to invest in the infrastructure - developing existing strengths and positioning ourselves as a school of choice for parents in the region, nationally and internationally. Thus, through the full, weekly, flexi and occasional boarding offer, some 90% of the school undertake some kind of boarding; cared for by an increasing number of staff who live on site in a variety of accommodation: detached houses, staff who are resident in boarding Houses or who live in other accommodation within the main buildings.

These are mostly majestic, Victorian buildings, a legacy of this being the final school created by the visionary Canon Nathaniel Woodard, whose mission was to educate the children of the growing middle classes at the end of the 19th Century. At Worksop, he did so on a fine estate of some 300 acres that now also house an 18 hole golf course, a recently refurbished indoor swimming pool, a Sports Hall, tennis courts, netball courts, two Astro turf hockey pitches, an athletics track, four cricket pitches, six rugby pitches and two football pitches.

The school has a strong Christian ethos, but welcomes pupils from all faiths or those who have no faith at all; and of all the things the pupils take away from their time at the school, Chapel is one of the ones they recall most fondly. Staff are expected to attend services in the beautiful Chapel: an opportunity to reflect in what are otherwise busy lives. We have also recently undertaken work to define more sharply our Mission, our Motto, our Values and our Learner Profile, and candidates for interview should expect to demonstrate the inclusion of some aspect of these in the lesson they are asked to teach and other aspects of the recruitment and selection process. Upon appointment, staff are expected to uphold, support and develop these as they contribute to the life our community.

Our Value System

A golden thread that links from our school motto, right through to our pupil charter - our value system is a way of life. From the way we recruit, to the business decisions we make, teaching styles to personal development reviews, our value system is a blueprint for the way we behave and the vision we have for our pupils.

Our motto	Semper ad Coelestia Always to the heavens		
Our vision	We support, encourage and challenge - creating exceptional people who leave with confidence, resilience and humility		
Our Values	Bold & Ambitious	Inquisitive & Thoughtful	Supportive, yet Challenging
Our Learners	Independent, Adaptable, Resilient		
Our Pupil Charter	We are confident and we aim high We are brave and honest We have open minds We listen and are respectful We are a team and we don't give up		



Where we are

Set in 400 acres of stunning North Nottinghamshire woodland, Worksop College and Ranby House has the benefit of a sprawling campus, with some of the best facilities in the county. The major cities of Sheffield, Doncaster and Nottingham are an easily commutable distance and give the school a secure and rural feel, whilst enjoying a comfortable proximity to city life.

In addition, Worksop's location on the edge of Clumber Park and with ease of access to the A1, M1 and East Coast mainline make it an ideal place to live and work. Major university cities Leeds and York are easily accessed by road or rail, as are Newcastle, Edinburgh or London, allowing for academic visits or personal enjoyment in the generous holidays. The Peaks, the Dales, even the Borders are also within easy reach.

The Community at Worksop College and Ranby House

- A friendly community with excellent relationships between teachers and pupils
- Charming and well-mannered pupils who are willing to engage in and respond enthusiastically to a range of learning activities
- Small classes
- Support for further personal and professional development
- Confident, forward-looking management and Governors



What we are achieving

The school has a wide range of academic ability and is proudly non-selective, but achieves excellent results. An increasing proportion of Upper Sixth leavers go to top 20 universities, with five attaining places at Oxbridge in 2017.

With a dynamic Head and cohesive Leadership Team (nominated for the TES Leadership Team of the Year Award 2018), the College is half way through a significant investment programme. A new boys' boarding House (£3.5m) and a new House to accommodate Years 7 & 8 opened in 2016, with a further £1m invested in re-configuring and upgrading teaching facilities. The extended Library has opened and a purpose-built Sixth Form Centre that opened in December 2017 will enhance our established reputation as a destination of choice. Plans have been approved to build an entirely new, £10m Junior School on this site within the next few years. Nonetheless, we have a secure financial foundation and future, backed by the Woodard Corporation.

The Graduate Assistant Programme

These roles are offered annually on a fixed term basis to recent University Graduates. The purpose of our programme is to encourage the pursuit of further academic qualification and to provide experience for talented individuals in an academic environment. These positions are intended to suit individuals with an interest in pursuing a career in education. This year we would love to hear from recent graduates with specialisms in Art, Science, Psychology, Music, Maths, SEN, EAL, Sports and PE though all disciplines will be considered and also Graduates interested in joining our Prep School.

The programme is designed to give our Resident Graduate Assistants an all-encompassing experience of school life working and living in an independent school. You will live on site at your chosen School either at the College where the pupils are aged 11 to 18 or at our Preparatory School with the younger children aged 3 to 11.

The College and the Preparatory School require consistently high delivery from our Graduates on the programme, the experience will be hugely varied and the opportunity for future Teaching opportunities will differ due to legislation surrounding our early year's pupils but both are exciting opportunities for the right people.

Each year we look for enthusiastic and talented recent graduates who are excited about providing an inspirational education and supporting our teaching staff in delivering this. Your involvement in the wider aspects of the school including sports, music, drama and other enrichment activities is equally important and means that we are looking for multi-talented individuals who are flexible and able to bring a wide range of interests and skills with them; that might mean teaching maths, whilst assisting in the running of the school play and running a book club or teaching psychology whilst running a hockey team and playing a musical instrument at a competent level, etc.



The Role

In the classroom

In the first few months Graduate Assistants are given plenty of opportunity to observe lessons and learn about teaching. You will be expected to support the teachers by preparing some of the activities before the lesson and also assisting in class, where you feel comfortable, during class activities.

As the year progresses, if you are keen and we are confident, you can progress to teaching elements of classwork with the support of the class teacher – so there are lots of opportunity to learn more and test your communication skills.

The Houses

Outside the classroom you will get assigned to one of the schools 8 Houses. Here you will get to know the students in an entirely different environment. Your role in the House is very much one of support for the Housemaster or Housemistress.

As time progresses and you become more comfortable in the house environment, you will be expected to be available for duty nights. It might be weekly, fortnightly, or just as and when required. The duties involve overseeing prep times and bedtimes. You may also be asked to tutor some students, becoming a 'first port-of call' for them both academically and for extracurricular guidance.

Extra-curricular

Coach, come manager, first-aider, referee and chief organiser.

There are four games sessions a week (one junior, one senior. and two combined) when you are comfortable/qualified, you will be involved in delivering these sessions in some way. We offer a full range of sports from hockey, netball, rugby, cricket, Kayaking or trampolining – you could be involved in any.

School fixtures usually take place on Wednesday and Saturday afternoons and you will travel with your team (possibly driving a school minibus—once qualified) and offer support, again as coach, referee etc.

Evening Activities

The school offers a wide range of evening activities that run from 8-9.30pm. On 3 nights a week you will either 'oversee' students in the fitness suite, sports hall, astro-turf or evoke thoughtful discussion at book club or with the philosophy society. Alternatively, you are encouraged to suggest any new activities and promote them as you feel appropriate.

If you are based at the junior school, you will be expected to supervise and support staff with the evening activities and boarding routines. School activities run between 4:10 and 5:10 and include a range of clubs from Scuba Diving to Computer Programming. After tea the pupils will be supervised in an evening 'prep session', before taking part in an evening activity. The evening activity is organised or supervised by the 'Graduate on duty'. From 8:15pm House staff and Graduates assist with ensuring pupils follow the 'routines' before bedtime. You will be expected to work between two and three late duties each week and depending upon the number of boarders, you may be expected to provide overnight cover once or twice per week.



The Benefits Package

Working at Worksop is as much about a lifestyle choice as it is about pursuing a satisfying career path. The College has high expectations of its staff and therefore looks to reward them with an attractive benefits package, which includes:

What we give in return;

- On site free accommodation
- Free Laundry service
- Use of our facilities (including a gym, swimming pool, tennis courts)
- All meals are provided during term-time
- An annual allowance, paid monthly, September 2019 to June 2020.
- Exceptional candidates may subsequently be offered support to qualify as a teacher where we have a need in their subject specialism.

How to Apply

If you are excited about the prospect of joining our School either at Worksop College or at the Preparatory School then please follow the application process.

All applicants must complete an application form which is available on our website www.wsnl.co.uk
Under the Schools safer recruitment policy, we are not able to accept CVs and incomplete application forms will not be considered.

Please also send us a covering letter detailing what you feel you can bring to the role if you are successful.

- All shortlisted candidates will be subject to safeguard checks prior to their interview including the production of three pieces of ID, proof of address, two separate clear references and completed medical questionnaire. Any candidate who has lived, studied or worked overseas during the previous three years will also need to provide local police checks for each country, if necessary, translated into English.
- If successful, the candidate will also have an enhanced Disclosure and Barring Services check to ensure that they are cleared to work within a School.
- The School is committed to safeguarding and promoting the welfare of children and young persons and expects all staff and volunteers to share this commitment.
- Worksop College and Ranby House Preparatory School forms part of the Woodard Family of Schools.



Statutory requirements & equal opportunities

Safeguarding & Child Protection

For this post must be willing to undergo child protection screening, including, but not limited to, reference checks with previous employers, prohibition checks and a criminal record check via the Applicants Disclosure and Barring Service (including Barred List Check). All offers of employment are conditional upon the satisfactory outcome of child protection screening checks.

Disclosures

We will appoint, train, develop and promote on the basis of merit and ability alone. It is a stipulation of the Governors and a statutory requirement that members of staff appointed to Worksop College should be shown not to have any criminal record which might prevent them accepting a post at the College. Accordingly, the College requires permission from all members of staff to make an appropriate investigation. Offers of employment are subject to a satisfactory outcome of this enquiry.

Equal Opportunities

Worksop College is an equal opportunities employer and is committed to a policy of treating all our employees and job applicants equally. It is our policy to take all reasonable steps to employ and promote employees on the basis of their abilities and qualifications without regard to age, disability, sex, gender reassignment, pregnancy, maternity, marital or civil partnership status, race (which includes colour, nationality and ethnic or national origins), sexual orientation, trade union membership, religion or belief.



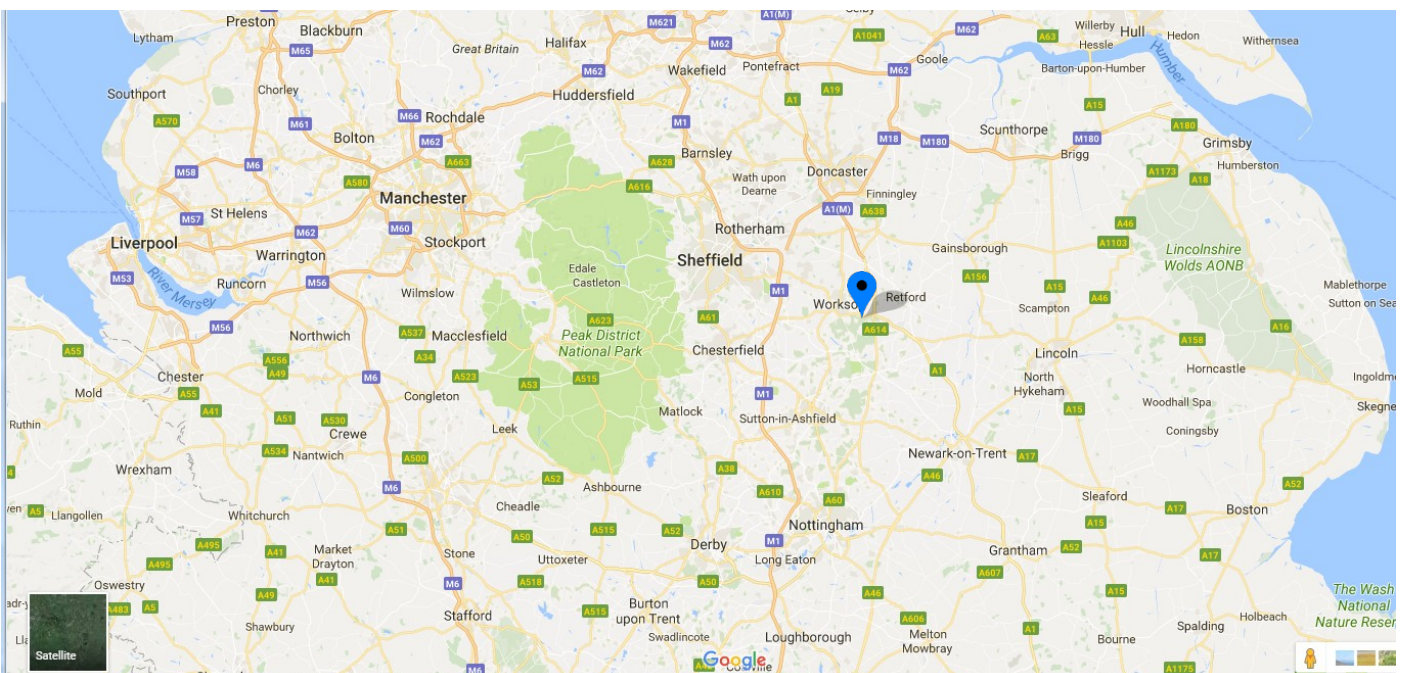
Getting to Worksop College

By road

Worksop College is easily accessible by all major roads and just 10 minutes from junction 23 of the M1. If driving, please use S80 3AP for your Sat Nav. The AA's [online route planner](#) is a useful way of determining the route and distance ahead of your journey

By Rail

Retford station is approximately 15 minutes away and the journey will take less than 1.5 hours from Central London. More information about travel by train can be found [here](#)



Contact us

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