



WORKSOP COLLEGE

Remote Learning at
Worksop College
2021

Dear Families,

Although we had hoped that the days of Zoom meetings and lessons through Teams were behind us, we begin this term as the Summer term ended, only with a good deal more experience as to how to make the most of technology in order to ensure we keep in touch and keep moving.

The test now comes in ensuring we keep momentum going, balancing that with making sure pupils have downtime and a chance to escape the screen.

As ever, we are very much keeping in mind our concern for the wellbeing of pupils, and also that of teachers, and that means that a full day of purely screen time is not healthy.

As a result, live remote teaching in each lesson will run for a maximum of 30 minutes face-to-face time, with the remaining lesson time for pupils working on their set work, with teacher support as required, via messaging through Teams. Please see the appropriate section in this booklet for more information.

The 30 minutes face-to-face time may be broken up into various slots throughout the lessons depending on what is being taught, but teachers will be available throughout for online questions while pupils are tackling tasks and work.

We are pleased to say that our Saturday morning Co-curricular Programme remains full and exciting – with over 15 activities to choose from – and we hope this will provide pupils with some much-needed time to ‘switch-off’ from academic lessons and a chance to catch up with their peers.

Our community is a supportive and resilient one, and I have no doubt that our pupils will rise to this latest challenge.

With my thanks,

Clare Tiley

Head of Senior School



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Structure of the day

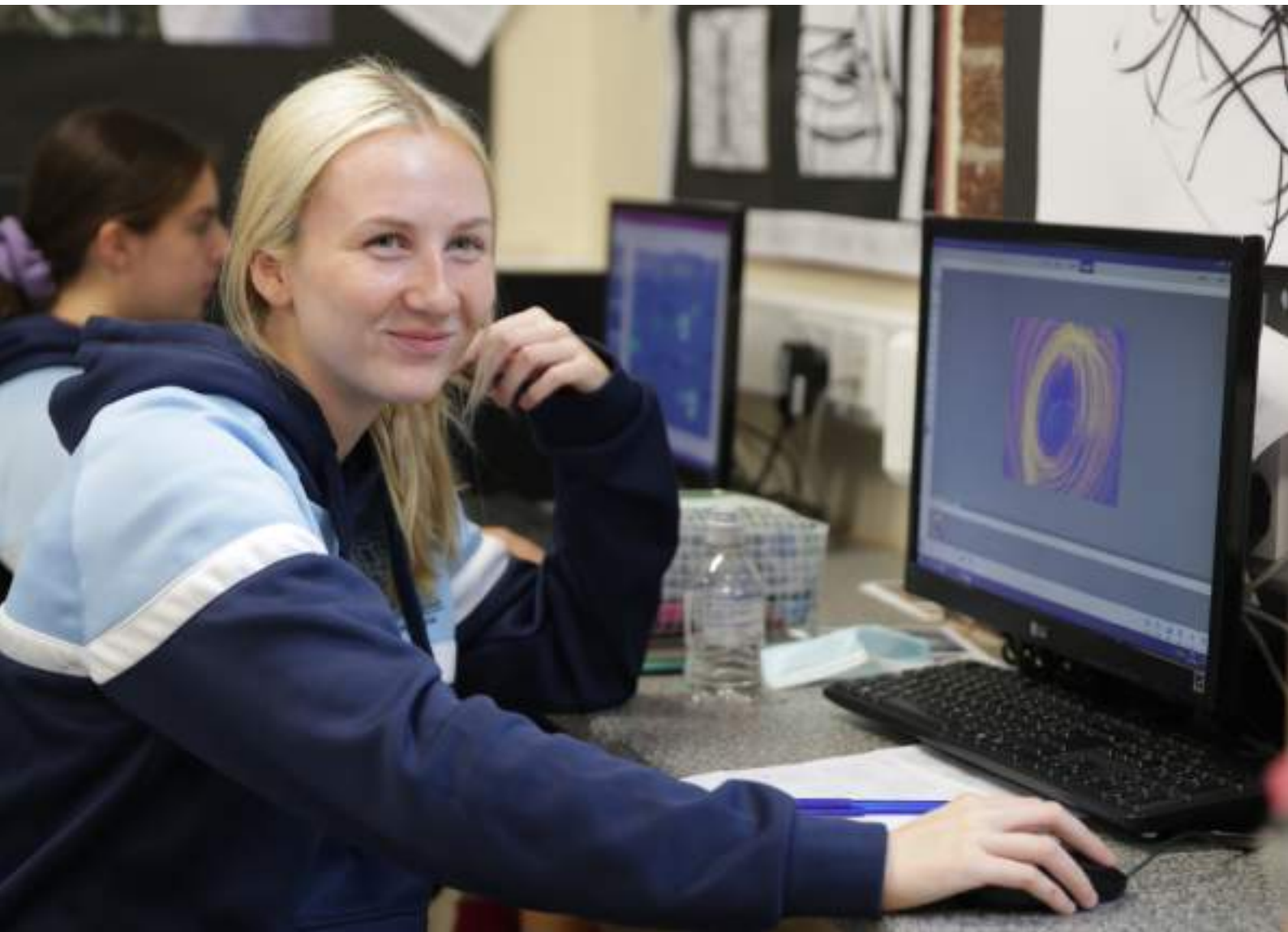
Our online timetable will remain as it would have done were our pupils attending physical lessons – a reminder is below. Pupils can expect a full curriculum, as well as House Time and Co-curricular activities.

Pupils should take regular breaks from the screen, stay hydrated and be on time!

Period 1	8.45 – 9.30
Period 2	9.30 – 10.15
BREAK	
Period 3	10.30 – 11.15
Period 4	11.15 - 12.00
LUNCH	
Period 5	13.15 - 14.00
Period 6	14.00 - 14.45
BREAK	
Period 7	15.00 - 15.45
Period 8	15.45 - 16.30

Absence

If your child is going to be absent, please ensure you inform their Houseparent .



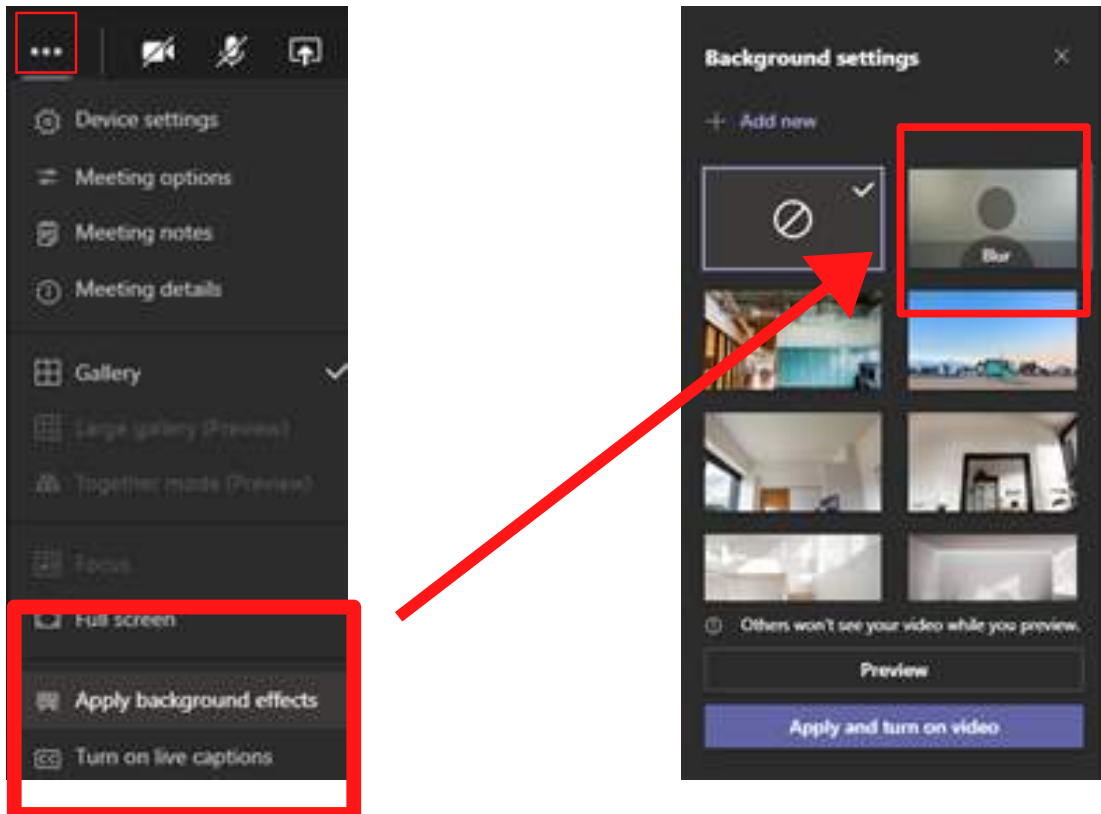
Working on Microsoft Teams

Here are a few tips to help support your son or daughter to get the best from their online lessons.

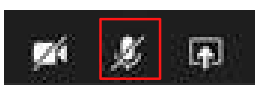
1. Their camera should be on, so the teacher can see they are listening and engaged.



They can always blur the background or even replace it with another image.



2. Audio should be off while a pupil is not talking - they should also ensure they join 'muted' to avoid causing any audio disruption.



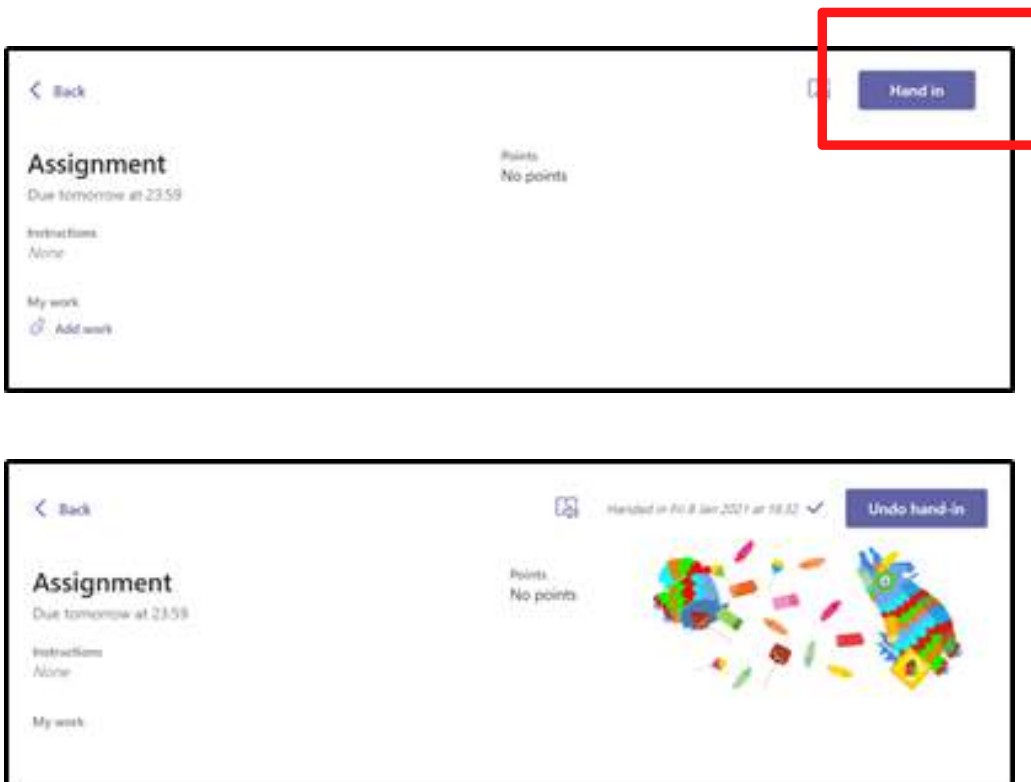
3. If your son or daughter has a question or they are unsure during a lesson, they should use the raise hand icon. The teacher will see and will either ask the pupil to unmute or they can do it for them.



4. Use the @mention to send and filter messages, this can be in posts or during lesson on meeting chat.



5. When your son or daughter finishes an assignment, ensure they don't forget to hand it in so the teacher knows it is finished.



Academic lessons

Teachers will have set up a Team for each lesson and your child will automatically be invited in to each lesson: a register will be taken as normal at the start of each lesson. We will follow the normal school timetable as far as possible.

Live remote teaching in each lesson will run for approximately 30 minutes face-to-face time, with the remaining lesson time for pupils working on set work with teacher support as required through Teams.

The 30 minutes face-to-face time may be broken up into various slots throughout the lessons depending on what is being taught: for example: 20 minutes face to face teaching, then 20 minutes work time then 10 minutes at the end to consolidate their learning.

Teachers will still be available for online questions while pupils are tackling tasks and work.

Approach to work

Above all we need your son or daughter to:

- Be online in time to start lessons promptly
- Have all the things they need available to them (books, pens etc)
- Make sure they have completed prep/reading/research
- Contribute ideas and do ask questions but please do not all speak at the same time
- Ensure they are appropriately dressed please!

Remote lessons will vary in style from reading, writing, Q+As and discussions.

Work will be set, submitted, marked and feedback given; all remotely. If your child has questions or any difficulty they will be able to ask those questions via Teams or via an email to their teacher as usual.

For lessons such as PSHE, Physical Education or Outdoor Education tasks will be set for pupils to complete.

Accessing lessons from outside the UK

For those whose time zone permits, pupils can dial in to lessons as they happen. However, if the time difference is too great, they are able to access recorded videos of each lesson from wherever they are at a time to suit them.

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Staying on track

Ensuring your son or daughter stays on track academically is important and therefore you can expect all the usual systems to be in place.

Tutorials

Year 7 and 8 tutorials will be conducted in small groups via Microsoft Teams. For Year 9 and upwards we will conduct our usual individual tutorials via Teams. All tutorials and lessons are recorded for safeguarding purposes.

Progress and reward

You should expect progress reports as usual, as well as emails from House parents, tutors and teachers.

Special Headmaster's Commendations will continue as usual and be communicated as part of the weekly online assembly. You can also expect to see Merits awarded - you will find these on the Parent Portal in the usual place.

Pastoral Support

We may not be together in the usual sense, but our pastoral teams are always here to help wherever our pupils are in the world. Our teachers and House staff are ready to listen and pupils should, and I know will, reach out to support each other. Please be assured that we are also here to help and support you - we are happy to receive emails and phone calls in the usual way.



Co-curricular Programme

We are pleased to be able to offer more remote activities than ever before for our Saturday morning sessions. We hope pupils will take up the opportunity to connect with us, each other and up-skill all at the same time!

Some of these activities are structured courses that require the pupil to commit to attending all four Saturday sessions this half-term, whilst some are a little less formal and can be changed weekly.

Your child will receive an email each Wednesday afternoon inviting them to sign up for the activities for that coming Saturday. In order for staff to prepare for the activities effectively, sign-ups will close at 13.00 on a Friday.

Please note: This list may be amended according to demand

- Ancient Greek for Modern Minds - (Year 9 - UVI) - 4 week course
- Art Club - (All ages)
- Chess (Learning and playing) - (All ages)
- Cook Along at Home (All ages)
- Drama Club - (All Ages) 1
- Musical Appreciation - (All ages)
- Hockey Skill Development and Practice
- Maths iGCSE Clinic - (Year 10 - 11)
- Music for All - (All Ages)
- Netball Skills - Miss T. Wilkinson (All Ages)
- Psychology Clinic - (Year 9-UVI)
- Pub Quiz - (All ages)
- Makaton Sign Language Course - (Year 9 - UVI)*
- Spanish Club - (Year 7 and 8)
- Strength and Conditioning - (All ages)
- Word Problems and Language Puzzles - (All ages)
- Writing Music in Code - 4 week course - (All ages)

**Parental consent is required by email to s.partington@wsnl.co.uk due to the costs associated with this course (£59) Please note there are only 8 places available on each course. Places will be allocated on a first-come-first-served basis.*

Keeping Mind and Body Healthy

Pupils need to remember to look after themselves!

Exercise

It is important that pupils do their best to keep fit at this time: this will help them mentally as well as physically. The PE department will be sending through ideas and videos for pupils to challenge themselves - naturally they should still adhere to the current Government guidelines! Follow @worskopPE and worksop_athldev on Instagram for more.

Be Mindful

Pupils should take some time to be quiet, to be still and to be thoughtful. This will help them to remain calm and to manage any worries and stresses. They should also take time to get away from their screens! Our Marketing Team will be sending out regular information about how pupils can keep their minds healthy.

Sleep

Good sleep is important for all manner of things, including the ability to think, to deal with stress and to function fully. Managing sleep patterns can be challenging when normal routines change, but please do try to limit screen time when your son or daughter has gone to bed.



The #WorkopRanbyFamily

Connection to Houses

Houseparents will continue to keep in regular contact with pupils via weekly emails, remote assemblies and social media.

Please do encourage your child to inform their Houseparent about anything they are doing/have achieved over the course of the past week – we would love to promote this via our social channels. Do also feel free to post on your own social channels, tagging us and using the hashtag #WorkopRanbyFamily.

Headmaster's Assembly

To help keep the whole school connected, the Headmaster will hold a remote whole school assembly similar to the one he would have held, had the pupils been in school. This will take place on a Friday morning.

Chapel

You may already have seen Father Matthew's remote services on YouTube - he will continue to connect with pupils with messages of encouragement and contemplation via remote sermons and services. Past videos can be found on the Workop College YouTube - but you will also find links in the monthly newsletter we send out via email, as well as on our social channels.

