



WORKSOP COLLEGE  
AND  
RANBY HOUSE

# Workshop College Teacher of Business Studies







It is the post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom she/he is responsible, or with whom she/he comes into contact will be to adhere to, and ensure compliance with, the Company's Child Protection Policy Statement at all times.

If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in either School she/he must report any concerns to the relevant School's designated persons, Mr Mark Pymm (DSL), Mrs Charlotte Futter, Mr Ian Parkin or Mrs Emma Scoular (DDSLs) at Worksop College and Mr Dan Simpson and Mrs Helen Clark at Ranby House Preparatory School, Ranby House; or in their absence, go straight to the respective School Headmaster.

The information given below is intended to provide an understanding and appreciation of the workload of the job and its role within the School. Duties must be carried out in strict compliance with the School's policies on Equal Opportunities and Health and Safety.

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# Job Description

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Post Title: Teacher of Business Studies  
Department: Academic  
Responsible To: Head of Department  
Hours of work: Part time/Full time

## Overview

Due to expansion we are looking for an outstanding teacher of Business Studies to join our experienced and passionate staff team for September 2025. The successful candidate will teach Business Studies at Key Stage 4 and 5. The ability to offer an additional subject(s) would be desirable and candidates should express their specialisms on their application.

Please email expressions of interest to [head@wsnl.co.uk](mailto:head@wsnl.co.uk) as soon as possible.

Our focus is firmly placed on academic excellence for all within a non-selective school. Worksop College is entering an exciting phase in its development, and we therefore wish to recruit dynamic and self-starting staff to work with us in fulfilling our aims and objectives.

The successful candidate will provide outstanding high-quality teaching and learning opportunities for our children, ensuring they achieve and make progress in relation to their potential and school expectations. The appointee will promote and support the mission, vision, values and ethos of the school and work as a supportive team member catering for a wide range of children's needs and providing provision and organisation of a variety of learning experiences to support a broad, balanced educational experience.



# Teaching Responsibilities

- Teach GCSE Business, and either Cambridge Technical Extended Certificate in Business or A Level Business Studies.
- Contribute to the development of the super-curricular life and offer of the department.
- Promote resilience, adaptability, and independence through teaching.
- Teach engaging and motivating lessons informed by high expectations of students and designed to raise levels of attainment.
- Teach challenging, well-organised lessons and sequences of lessons across the age and ability range they teach.
- Have a secure knowledge and understanding of their specialism as an academic subject, including the contribution that their subjects can make to cross-curricular learning.
- Know how to use skills in literacy, numeracy and ICT to support their teaching and wider professional activities.
- Have high expectations of the pupils in your classes and motivate them to do well, providing extra support at clinics where necessary.
- Liaise with the Head of Department to maximise the progress of students.
- Offer support to the learning, pastoral and co-curricular needs of the individual students through the House system as a tutor, and the co-curricular programme. These duties should be carried out to a high standard to ensure the all-round quality of education for pupils at Worksop College.
- Adopt high standards of behaviour in their professional role.
- Maintain an up-to-date knowledge and understanding of the professional duties of teachers and the statutory framework within which they work.
- Communicate effectively with students, colleagues and parents, giving timely and relevant information about attainment, progress and well-being.
- Have a commitment to collaboration and co-operative working where appropriate.
- Design opportunities for learners to develop their literacy, numeracy, ICT, personal, learning, emotional and thinking skills.
- Contribute towards the planning and running of trips and organising speakers to come into school and the wider pursuit of scholarship.
- Plan, set and assess prep, other out-of-class assignments and coursework for examinations, where appropriate, to sustain learners' progress and to extend and consolidate their learning.
- Monitor the progress of students taking the subject in your class, and set targets where appropriate; support key groups of pupils in their studies e.g. the most able pupils, and pupils with EAL or Learning Support needs.
- Have a good, up-to-date working knowledge and understanding of a range of teaching, learning and behaviour management strategies.
- Share resources and good practice, be involved in lesson observations and work scrutiny; be a part of collaborative teaching, and continue your own professional development.
- Contribute to schemes of work at all levels.
- Participate fully in the school's appraisal system and actively seek opportunities to further professional development.

# The Person

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## **The Department**

The department, comprising three full-time members of staff, aims to impart a thorough understanding of business/economic concepts through application to real life scenarios and develop critical thinking by questioning the decisions of those around them. Business and Economics are popular subjects with around 60% of the cohort selecting GCSE Business and 50% choosing either A Level Economics or Cambridge Technical Business at Key Stage 5. The department uses the Edexcel exam board for GCSE Business, AQA for A Level Economics and OCR for the Cambridge Technical course.

## **Qualifications and Attributes**

The ideal candidate will:

- possess a good degree in Business or a related subject (with a supporting PGCE or QTS).
- have experience teaching Business at GCSE, and Business Studies to A Level. The experience of teaching a vocational course (such as Cambridge Technical or BTEC) would be advantageous but is not essential.
- be able to deliver inspiring and exciting lesson across the age range
- promote resilience, adaptability and independence through teaching.
- demonstrate a willingness to participate in the Christian traditions of the school.

## **Pastoral Care**

In addition to the academic role, every teacher is expected to play a full role in the life of the School outside the classroom and is attached to one of the boarding houses.

This job Description covers the main duties and responsibilities of the role. The role holder may be asked to carry out other activities commensurate with this Job Description from time to time.

## **Additional Responsibilities**

Successful candidates will be expected to undertake such additional responsibilities as may, from time to time, be considered to be reasonable and required by the Headmaster.

## **Other Matters**

You will be required to carry out other duties as may be commensurate with the post which do not change the character or purpose of the post which are necessary to maintain high standards of business practice. This job description therefore may be altered from time to time to meet the changing needs of the School.



## **Health and Safety**

The School is committed to ensuring the Health and Safety of all who learn, work, live and visit the School. You must take reasonable care for your own health and safety and that of other persons who may be affected by your activities. All safety instructions must be obeyed and the required training undertaken. All accidents and near misses must be reported and recorded within the Accident Book available on both sites.

## **Safeguarding & Child Protection**

Applicants for this post must be willing to undergo child protection screening, including, but not limited to, reference checks with previous employers, prohibition checks and a criminal record check via the Applicants Disclosure and Barring Service (including Barred List Check). All offers of employment are conditional upon the satisfactory outcome of child protection screening checks.

## **Disclosures**

We will appoint, train, develop and promote based on merit and ability alone. It is a stipulation of the Governors and a statutory requirement that members of staff appointed to Worksop College should be shown not to have any criminal record, which might prevent them accepting a post at the College. Accordingly, the College requires permission from all members of staff to make an appropriate investigation. Offers of employment are subject to a satisfactory outcome of this enquiry.

The post is exempt from the Rehabilitation of Offenders Act 1974 and the School is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children

## **Equal Opportunities**

Worksop College is an equal opportunities employer and is committed to a policy of treating all our employees and job applicants equally. It is our policy to take all reasonable steps to employ and promote employees on the basis of their abilities and qualifications without regard to age, disability, sex, gender reassignment, pregnancy, maternity, marital or civil partnership status, race (which includes colour, nationality and ethnic or national origins), sexual orientation, trade union membership, religion or belief.



# Where we are

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Set in 400 acres of stunning North Nottinghamshire woodland, Worksop College and Ranby House has the benefit of a sprawling campus, with some of the best facilities in the county. The major cities of Sheffield, Doncaster and Nottingham are an easily commutable distance and give the school a secure and rural feel, whilst enjoying a comfortable proximity to city life. In addition, Worksop's location on the edge of Clumber Park and with ease of access to the A1, M1 and East Coast mainline make it an ideal place to live and work. Major university cities Leeds and York are easily accessed by road or rail, as are Newcastle, Edinburgh or London, allowing for academic visits or personal enjoyment in the generous holidays. The Peaks, the Dales, even the Borders are also within easy reach.

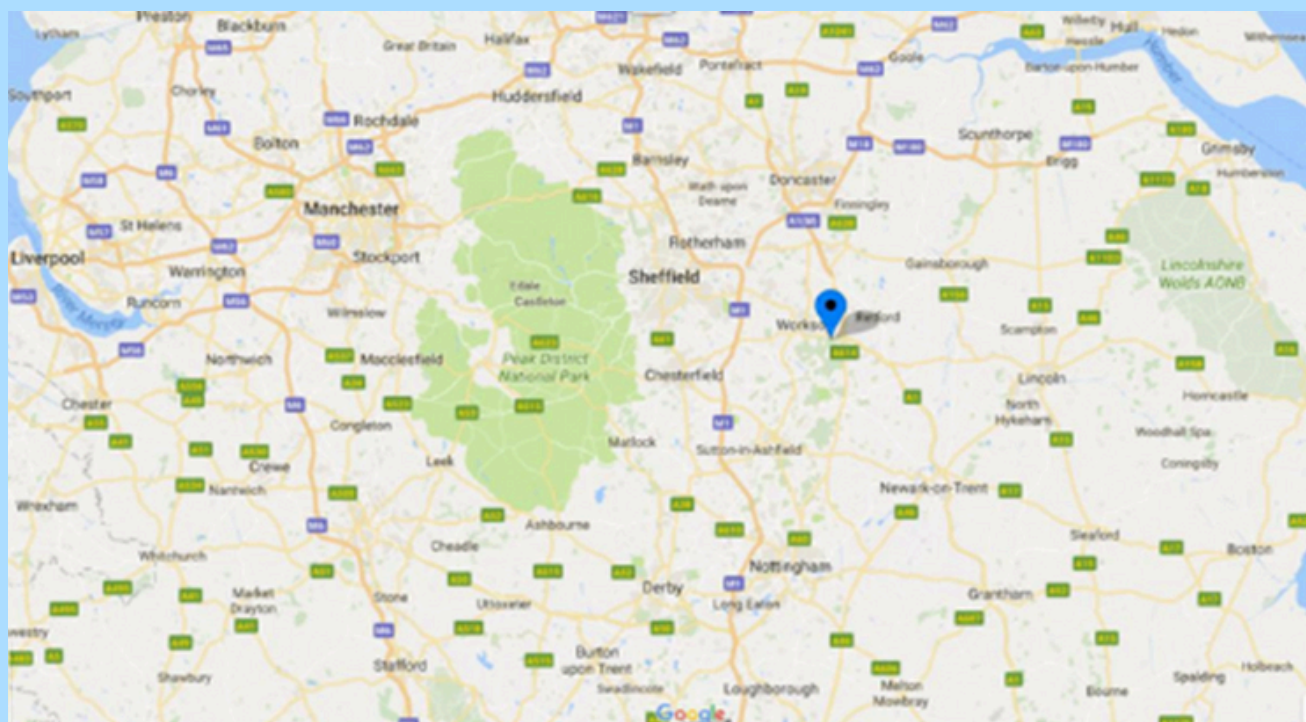
## Getting to Worksop College

### By road

Worksop College is easily accessible by all major roads and just 10 minutes from junction 23 of the M1. If driving, please use S80 3AP for your Sat Nav. The AA's online route planner is a useful way of determining the route and distance ahead of your journey.

### By Rail

Retford station is approximately 15 minutes away and the journey will take less than 1.5 hours from Central London.







# Benefits of working with us

Working at Worksop and Ranby House is as much about a lifestyle choice as it is about pursuing a satisfying career path. We have high expectations of our staff and reward with an attractive benefits package, which includes:

- Fee concessions for your children
- Workplace pension scheme
- Access to gym, sports hall and swimming pool
- Free lunch provided when on duty with tea and coffee available throughout the working day
- Free onsite parking



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[c.bailey@wsnl.co.uk](mailto:c.bailey@wsnl.co.uk)